

# Carrillo PTO Meeting Minutes

Date: November 18, 2021  
Start Time: 6:00pm  
End Time: 7:35pm

## Attendees:

Guillermo Andrade  
Angelina Tautimer  
Christina Marie Anaya-Silva  
Angelina Celix  
Savannah Herrera  
Ms. Bittle  
Nida Higuera  
Yvette Rodriguez  
Monique Peralta  
Mandy Carlsen (6:15pm)  
Adelita Grijalva (6:54)

## Recap of Fall Festival;:

Whole School made: \$3123  
Distributed: \$2560 including \$309 for PTO

Suggested to put out a summary of earnings to the parents. Christina will put together a blurb and send it to Ms. Bittle. Ms. Bittle suggested to use a powerpoint slide and she can “snip” it.

Suggested to create a survey monkey to get feedback from parents regarding Fall Festival.

## Treasury Report:

PTO currently has \$2584.62 in the bank plus money that has been earmarked (student council, Ms. Peralta, Las Posadas, Donation for every child to receive a book)  
Las Posadas has \$500  
Ms. Peralta has \$400-\$500—Kindness grant  
PTO has had made large expenditures without fund raising, so we need to start raising money  
There is a process for teachers to request funds.

## Principal Report:

Ms. Bittle reported on the ESSER funds. Did not hire social worker, and only hired one TA. Will continue to look at hiring 2 more TA's mid-year.

## 501-3C

Mandy reported on the status of the 501-3c process. She had met with a consultant Feb. 2020. He reviewed the by-laws which he indicated were find.  
Next step would be to obtain a tax id so PTO can submit to IRS.  
Need to decide if PTO wants to continue with the process. There are PROS and CONS:  
TUSD main district office can write grants on our behalf (they keep some of the grant), but there is also a cost to establishing the 501-3c. And will have to file taxes. Pro: Permits are cheaper as a non-profit and able to accept donations.

Angelina has connections with CPA who can assist with the financial pieces.

Santa Clause is COMING to Carrillo!

Event will be advertised from 5-7pm. But Santa will stay until 7:30PM

Cost: Free to families, PTO will fund, and accept donations.

Santa booked for December 16th \$75, but extending the time, so may increase amount.

Photographer confirmed. Charges \$200 for supplies.

Teachers will do art projects—Ms. Del Pra does keys, and will do 100. If that isn't enough then one key per family.

Thinking we should group families so they do not wait in line.

Will need volunteers to handout numbers AND to man food tables.

Jennifer will do the hot cocoa, but needs way to dispense it. It was proposed that PTO buys something from Amazon.

Cookies: Adelita reported that Cookies were about a dollar from Mr. R (JTED at Saguaro), Ms. Peralta mentioned the possibility of ordering from Safeway, she estimated they would be 25 cents per cookie because donuts were 50 cents.

Need to send home a flyer two weeks prior to event.

Decorations: There are none in storage. Mentioned the thought of buying some due to this is a reoccurring event. Mentioned Balloon Arch.

School is taking care of mitigation plan. Only 75 people allowed in the cafeteria. Will spread out art projects and food stations.

Music—Suggested Ms. Herrera will provide some easy to know music like jingle bells. Also, perhaps the kids can sing the school song as Santa walks in.

Ms. Bittle will share information in the staff update, and double check for teacher volunteers.

Need a subcommittee: volunteers placed email in the chat. Email will be sent to coordinate date and time for subcommittee meeting.

LAS POSADAS:

School committee meets again tomorrow.

School is in the process of getting permits. More permits than expected. Now need a parade, traffic plan, barrier plan, police escort.

May need to tap funds to pay company to put up barriers.

Ms. Herrera did inventory of costumes. Need more costumes. Need fabric ASAP. Need volunteers to sew. Mandy has family who can help. Principal Connie has also volunteered.

Food: Little Mexico quote has gone up from approximately \$500 to over \$1000 for the same amount of food due to the price of meat. Discussed reducing order or perhaps re-writing plans to include food trucks (or something to consider for next year).

Decorations: Looking for volunteers to help decorate. Ms. Bittle will get the dates that volunteers are needed.

Officer Vote:

President—Angelina (elected)

Vice President— Yvette (elected)

Secretary—Margaret (elected)

Next meeting moved to Tuesday instead of Thursday due to School activity. Tuesday, December 14, 2021.

Meeting Adjourned 7:30pm