

PTO Meeting Minutes
April 21, 2022
Start Time: 6pm End Time:

Participants:

Ms. Bittel
Yvette
Angelina Celix
Margaret Zuniga
Guillermo Andrade
Mandy Carlsen
Keira Espinosa
Monique Peralta

La Frontera would like to have a table at the Luau. They will have some swag, and they could possibly do the health and fitness time

Health and Wellness Night: Ms. Stroop is working on making this night not just physical but also mental. Ms. Bittel will have Ms. Stroop reach out to La Frontera to see if they are interested.

Previous Meeting Minutes: Reviewed and Approved

New Business:

1. Update on banking, debit cards, financial statements from Mandy: A
 1. Debit Cards were mailed to Ms. Angelina's home and Mandy also got a debit card. Debit cards allow us to do online purchases. Has specific name on it but does have PTO on the bottom. Great Western will merge with First Interstate, so will need to reissue debit cards. Will discuss who will get one. Overall account will remain the same.
 2. Financial Statements: \$8500 from last meeting for PTO. From what we spent between last meeting and prior to this meeting we \$7652.
2. Custodian request 16ft ladder to take care of ceiling tiles and do more detailing of building. Also, will help with decorating for events. Discuss specifics with custodian for next meeting. Voted and approved with a \$200 cap for the ladder.
3. Ms. Segura Fund Request originally for \$178 for a field trip. They are working on in class fundraising. Ms. Bittel suggested funding through tax credit. Ms. Bittel will email Ms. Segura to let her know about the funding.
4. Promotion Budget: Ms. Bittel sent a request to PTO earlier this week. Including: Red Carpet (3 of them. These are actual carpets-\$270 total, use power wash to clean). Red and Blue center pieces, photo backdrop, Red White and Blue Decoration. Stars for Kids to write their names, 2022 graduation themed decorations. Motion made to approve promotion request
5. 5th Grade Student Promotion Breakfast—Carrillo Staff would organize and PTO to pay. Suggested that move this breakfast to last day. Encourages attendance, and doesn't confuse parents on if they can attend. Have not priced out. Thinking El Minuto—breakfast burritos. Suggested St. Mary's. Pan dulce, fruit. Will see what connections and places we have.
6. Promotion: Will have risers, not a stage due to slant due drainage. Suggested that we record the promotions or Zooming. If Zoom, get rid of waiting room or having it manned so families can watch. Also, make it so people don't unmute themselves.

7. Work Order for Power Washer: To remove red stars off front, and the purple berries in front of the school.
8. Teacher Appreciation: Used Sidewalk chalk to write messages and create the stars. If you wet the chalk, it will stay a little longer.
9. Luau tickets: Making a purchase of pink tickets. 8000-10000. Priced at 50 cents each. Creating \$5 bundles.
10. Mandy suggested to check Amazon delivery schedule.
11. Summer Meeting Date: for Board members. To discuss board nominations. 501c3 paperwork.
12. Suggested Dance-a-Thon fundraising at the beginning of the year September. SWAT and Student Council will be taking back Walk-a-Thon.
13. Possibly talking about comp tickets or extra tickets for people who cannot pay for a lot of tickets. Comp food for people who are working the event.
14. Luau will have a donation jar for Gabriel. Can also throw in tickets into the jar.
 1. Will send Sign Up Genius for ticket sales.
15. Teacher Appreciation advertise for families to let them know that this is happening. Create flyer. Angelina already made the flyer, and sent to Rebecca, but will sent to Ms. Bittel. Ms. John also made a flyer for the Luau (will have it sent to Ms. Bittel).
 1. Have not purchased gift cards: Total \$520
 2. Luncheon for Monday: 2 six foot sandwich (46.99 that feeds 30) or maybe 1 six out and and haff. and a variety of salads (\$19-25), Individual chips, individual sodas—Total \$150
 3. SWAT was able to get an open PO at Safeway to do Parfaits of Fruit and Bagels. Depends upon what Safeway has.

Meeting Adjourned